

Application for a new premises licence

**WINDERMERE FOODS
124 WINDERMERE AVENUE
WEMBLEY HA9 8RB**

Operating schedule/proposed licence conditions

This is a well established business (a family business) operating as a general convenience store selling a wide range of goods to the local community such as magazines, snacks, a variety of groceries, household goods, confectionery, cigarettes, toiletries, frozen goods etc.

The applicant would like to develop the business by also offering some alcohol for sale. The proposed alcohol sales would just be a part of the overall business – the focus of the shop will continue as a general convenience store

A detailed and robust operating schedule is proposed to promote the licensing objectives.

Prevention of crime and disorder

A CCTV camera system capable of providing good quality images in all lighting conditions shall be used. Images will be retained for a period of at least 28 days and be made available to the Police and other authorised officers upon reasonable request for evidential purposes, in accordance with data protection legislation

The CCTV recording equipment shall be kept in a secure environment under the control of the premises licence holder (PLH) and/or another named responsible individual.

All staff selling alcohol will be authorised to sell alcohol in writing and a record of the authorisation will be made available for inspection.

The DPS and other staff will be vigilant and monitor the area immediately outside the shop, taking all reasonable steps to ensure that customers do not cause annoyance by congregating.

Spirits will be kept behind the counter

Any incidents of crime and disorder at or immediately outside the premises, witnessed by staff, will be recorded in an incident book kept at the shop. This book will be made available for inspection by the Police and the other responsible authorities.

An appropriate number of staff shall be on duty in the shop - the number of staff on duty will be assessed and determined on a regular basis by the PLH/DPS taking account of any peak periods.

The premises shall operate a strict alcohol refusals policy - alcohol will not be sold to;

(1) Any person recognised or identified as a street drinker (regardless of their level of inebriation at the time);

(2) Any person found to be drinking alcohol in the street;

(3) Any person who is drunk or appears to be drunk;

(4) Any person suspected of trying to buy alcohol for another person who is drunk or appears to be drunk;

(5) Any person unable to provide valid ID when requested by staff;

(6) Any person who is verbally or physically abusive towards staff or customers.

A notice advising customers of the refusals policy shall be on display.

Public safety

No specific risks have been identified under The Licensing Act 2003

(note – the applicant is aware of the need to comply with other legislative requirements to ensure that the shop is safe for customers and staff).

Prevention of public nuisance

Deliveries to the shop will be arranged so as to prevent public nuisance.

A notice will be on display asking customers to leave the shop quietly

A notice will be displayed asking customers not to drop any litter on the floor.

Staff will monitor the area immediately outside the shop on a regular basis to check for, and dispose of, any litter.

Protection of children from harm

Challenge 25 shall be used and appropriate signage shall be on display.

Alcohol will only be sold to people who can prove that they are 18 years old or over. The only acceptable form of ID will be a passport, photo driving licence, a PASS accredited proof of age card, or another form of photo ID as recommended by Trading Standards.

An alcohol refusals register will be used by staff and be made available for inspection by responsible authorities.

A notice shall be displayed in the premises to advise customers that it is unlawful for persons under 18 to purchase alcohol or for any persons to purchase alcohol on behalf of a person under 18 years of age.

All staff selling alcohol will be trained on relevant matters such as preventing underage sales, not selling alcohol to a person who is drunk, etc. Training will be delivered on a regular basis (every 12 months) and records will be made available for inspection by Authorised Officers.

NOTE TO RESPONSIBLE AUTHORITIES AND INTERESTED PARTIES

**IF YOU HAVE ANY QUERIES OR COMMENTS ON THESE PROPOSALS,
PLEASE CONTACT IAN RUSHTON ON [REDACTED] OR BY EMAIL TO
[REDACTED] TO DISCUSS FURTHER**